

**From:** [Carlos Rodriguez](#)  
**To:** [Jeff Zarrinam](#)  
**Cc:** [Aram Taslagyan](#); [Carlos Rios](#); [Sunil Rajpal](#); [Gubler, Leron](#); [Shahenian, Nicole](#); [Jacques Massachi](#); [harvey shield](#); [Bruce Gillman](#); [Tony Arranaga](#)  
**Subject:** Re: Vermont Ave Street Improvement \_ Ground Breaking Ceremony  
**Date:** Monday, October 3, 2016 12:02:39 PM

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Hello Everyone,

I have some bad news regarding this weeks start of construction on Vermont Project. The Contractor will not be able to mobilize some of his sub-contractors for start of construction this week. Therefore, this also means that we need to re-schedule our Groundbreaking Ceremony schedule this Thursday October 6th. I would like to apologize for this unexpected condition with the project.

I have scheduled a meeting with the Contractor and City Inspector today to review their new schedule and construction methods being proposed to compensate for the lost of time this week. The Contractor, proposed a 3 to 4 day Temporary Traffic Control (with cones and signs). However, our design review team suggests that the proposed Temporary Traffic Control Plan be implemented through a weekend to minimize the impacts of peak hour traffic on Vermont Ave. Thus, the tentative suggestion is to have this Temporary Traffic Control Plan implement from Friday, October 14th to Monday, October 17th.

This now limits our Groundbreaking Ceremony from Friday, October 14th to Monday, October 17th. My conversation with the Contractor was coordinating efforts if possible to have it on Friday, October 14th. I would like to get everyone feedback on this matter. What is the best date and time to re-schedule our Groundbreaking Ceremony, based on potentially mobilizing Friday, October 14th to Monday, October 17th. Once again I would like to apologize to everyone for the inconvenience that this changes may cause. Please feel free to call me if you have any question or concerns.

Thanks and have a great day.

On Fri, Sep 30, 2016 at 5:22 PM, Jeff Zarrinam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)> wrote:

Hi Carlos

Can we move the time up to 9am instead of 10am?

Leron has to attend a press conference at 10am.

Thanks

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

*President & CEO*



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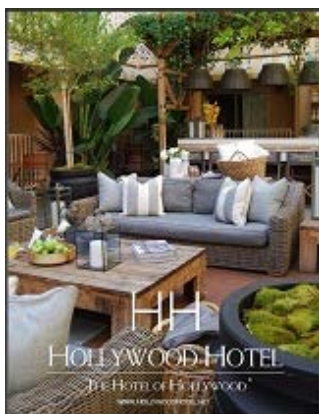
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**From:** Carlos Rodriguez [mailto:[carlos.c.rodriguez@lacity.org](mailto:carlos.c.rodriguez@lacity.org)]

**Sent:** Friday, September 30, 2016 3:31 PM

**To:** Jeff Zarrinam

**Cc:** Aram Taslagyan; Carlos Rios; Sunil Rajpal; Gubler, Leron; Shahrenian, Nicole; Jacques Massachi; harvey shield

**Subject:** Re: Vermont Ave Street Improvement \_ Ground Breaking Ceremony

Hello Everyone,

We have been working closely with the contractor to confirm that they will have the work-site ready for us to host our Groundbreaking Ceremony on October 6th at 10 am. As of this afternoon, they are telling me that things look good but need to coordinate some details with one of their sub-contractors. They will be able to give a better understanding by next week Monday. I will update everyone by Monday.

Thanks you and have a great weekend,

On Thu, Sep 29, 2016 at 11:16 AM, Carlos Rodriguez <[carlos.c.rodriguez@lacity.org](mailto:carlos.c.rodriguez@lacity.org)> wrote:

Hello Everyone,

I am still waiting on the response from the Contractor to move the Groundbreaking Ceremony to October 6th at 10 am. I should have a response by this afternoon.

Thanks,

On Wed, Sep 28, 2016 at 4:44 PM, Jeff Zarrinnam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)> wrote:

Ok – 10am works too.

Carlos - does 10am on October 6<sup>th</sup> work for you and the contractor?

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

*President & CEO*



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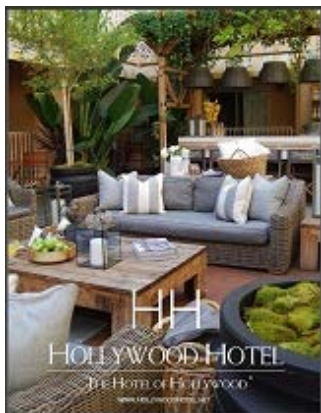


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**From:** Aram Taslagyan [mailto:[aram.taslagyan@lacity.org](mailto:aram.taslagyan@lacity.org)]

**Sent:** Wednesday, September 28, 2016 4:46 PM

**To:** Jeff Zarrinnam

**Cc:** Carlos Rodriguez; Carlos Rios; Sunil Rajpal; Gubler, Leron; Shahrenian, Nicole; Jacques Massachi; harvey shield

**Subject:** Re: Vermont Ave Street Improvement \_ Ground Breaking Ceremony

Councilman has an event in Downtown at 11:30. Can we move it to 10:00am?

On Wed, Sep 28, 2016 at 4:39 PM, Jeff Zarrinnam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)> wrote:

I'm estimating 30-40 minutes provided everyone arrives on time

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

*President & CEO*



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**From:** Aram Taslagyan [mailto:[aram.taslagyan@lacity.org](mailto:aram.taslagyan@lacity.org)]

**Sent:** Wednesday, September 28, 2016 4:42 PM

**To:** Jeff Zarrinam

**Cc:** Carlos Rodriguez; Carlos Rios; Sunil Rajpal; Gubler, Leron; Shahenian, Nicole; Jacques Massachi; harvey shield

**Subject:** Re: Vermont Ave Street Improvement \_ Ground Breaking Ceremony

How long will the event last?

On Wed, Sep 28, 2016 at 4:36 PM, Jeff Zarrinam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)> wrote:

Hi Aram

The 4<sup>th</sup> will not work as the contractor needs some time to remove the asphalt.

How about 11am on the 6<sup>th</sup>?

Vaya con Dios,

Jeff Zarrinnam, C.H.A.

*President & CEO*



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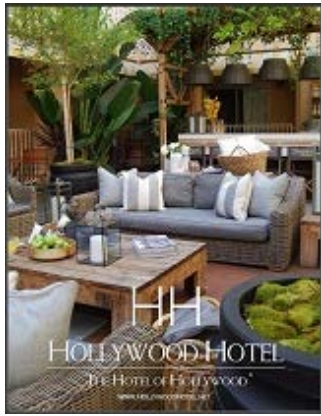
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**From:** Aram Taslagyan [mailto:[aram.taslagyan@lacity.org](mailto:aram.taslagyan@lacity.org)]

**Sent:** Wednesday, September 28, 2016 4:37 PM

**To:** Jeff Zarrinam; Carlos Rodriguez

**Cc:** Carlos Rios; Sunil Rajpal; Gubler, Leron; Shahenian, Nicole; Jacques Massachi; harvey shield

**Subject:** Re: Vermont Ave Street Improvement \_ Ground Breaking Ceremony

Hi Folks,

The Councilmember is completely booked on Wednesday the 5th. Is it possible to move the day to either the 4th or the 6th, a.m. hours?

Thanks

On Wed, Sep 28, 2016 at 12:01 PM, Jeff Zarrinam <[Jeff@hollywoodhotel.net](mailto:Jeff@hollywoodhotel.net)> wrote:

Hi Carlos

Please see my answers to your questions below in RED

Thanks Carlos!

Vaya con Dios,

Jeff Zarrinam, C.H.A.

*President & CEO*



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**From:** Carlos Rodriguez [mailto:[carlos.c.rodriguez@lacity.org](mailto:carlos.c.rodriguez@lacity.org)]  
**Sent:** Wednesday, September 28, 2016 11:31 AM  
**To:** Aram Taslagyan; Jeff Zarrinam  
**Cc:** Carlos Rios; Sunil Rajpal  
**Subject:** Vermont Ave Street Improvement \_ Ground Breaking Ceremony

Hello Aram & Jeff,

I just wanted to coordinate some details with you gentlemen regarding the Project Ground Breaking Ceremony. The tentative date for the Ground Breaking Ceremony has been scheduled by the contractor on Wednesday, October 5th. In a previous meetings we determined that the Ground Breaking Ceremony will be held at the proposed median island at DeLongpre Ave & Vermont Ave. I would like to coordinate the following details with you:

- 1) Assuming the date does not change, we need to determine a time for the ceremony. **We are hoping for an 11am groundbreaking. Leron has to be at a grand opening ribbon cutting at 1pm**
- 2) Do we still want the individuals involved to be able to turn dirt over? **YES!** If so, I need to coordinate these details with contractor because he will need to dig down about 12 to 18 inches of the street to reach dirt. **We would like to have all the asphalt removed at the De Longpre Median for the Ground Breaking Ceremony. If the contractor needs a day or 2 more for the complete removal of the asphalt, let us know.**
- 3) How many individuals do we expect to be involved with the ceremony? **I ordered 20 hard hats with the EHBID logo – so at least 20... maybe more** I need to notify the contractor how much area to dig out for the ceremony.
- 4) Head count of individual is also needed to ask contractor for shovels. **20 shovels for those wearing the EHBID hard hats would be ideal.** Unfortunately, the contractor does not have the gold painted shovels, is this OK with the group? **Sure – No Problem. As long as they are all the same type of shovel.**
- 5) Who will be sending out the invitations for the Ground Breaking Ceremony? **Our executive director – Nicole Shahanian will send out the invitations.**
- 6) Do we need anything else such as City Podium with speaker system for the ceremony? **Sure - a podium looks good in photos**

Please let me know if there is any other items that I am missing that you would like to coordinate for the ceremony. I spoke to the contractor yesterday and he is pushing forward start construction work next week, I will keep you posted if all continues as planned. If you have any questions, please do not hesitate to call me.

Thanks,

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**Carlos Rodriguez**

Transportation Engineering Associate II  
Active Mobility and Safety Implementation

Los Angeles Department of Transportation

[213.928.9648](tel:213.928.9648)



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Aram Taslagyan

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Office of Councilmember Mitch O'Farrell

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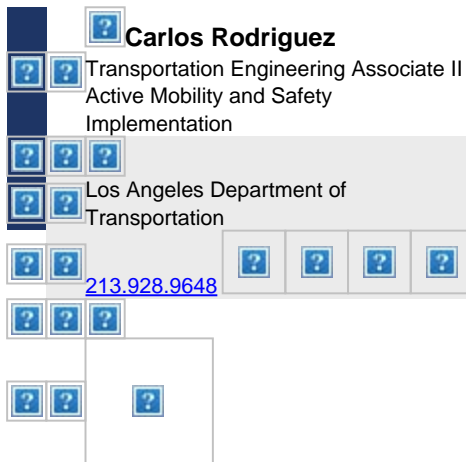
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 **Carlos Rodriguez**  
Transportation Engineering Associate II  
Active Mobility and Safety  
Implementation



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 **Carlos Rodriguez**

Transportation Engineering Associate II  
Active Mobility and Safety Implementation

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